

राष्ट्रीय तकनीकी शिक्षक प्रशिक्षण एवं अनुसंधान संस्थान
सेक्टर 26, चंडीगढ़ - 160019
शिक्षा मंत्रालय, भारत सरकार

**AGENDA FOR THE
64th MEETING OF THE FINANCE COMMITTEE**

**DATE: 12.08.2025
VENUE: NITTTR, CHANDIGARH (HYBRID MODE)**

F.64.0 Welcoming the Chairman and Members

Prof. (Dr.) Bhola Ram Gurjar, Member Secretary and Director of the Institute welcomes Prof. VG Talwar, Hon'ble Chairman, Board of Governors and other esteemed members of the Finance Committee.

PREVIOUS MEETING

ITEM NO. F.64.1	TO CONFIRM THE MINUTES OF THE 62nd MEETING OF THE FINANCE COMMITTEE HELD ON 28.02.2025 AND 63rd (SPECIAL) MEETING OF FINANCE COMMITTEE HELD ON 07.06.2025
	The minutes of the 62 nd meeting of the Finance Committee held on 28.02.2025 and the minutes of 63 rd (Special) meeting of Finance Committee held on 07.06.2025 at NITTTR, Chandigarh (Hybrid Mode) were circulated amongst all the members vide Institute letter No. NITTTR/Dir/67BoardMeeting/519 dated 07.03.2025 (Annexure- I) and letter No. NITTTR/Dir/68BoardMeeting/562 dated 10.06.2025, respectively (Annexure- II) . Since no comments were received from any member, hence, the same may be recorded as confirmed.
(For Consideration & Confirmation)	

ITEM NO. F.64.2	ACTION TAKEN REPORT ON PREVIOUS DECISIONS
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ITEM NO. (PREVIOUS)	AGENDA	DECISION	ACTION TAKEN
F.62.1	TO CONFIRM THE MINUTES OF THE 61st MEETING OF THE FINANCE COMMITTEE HELD ON 21.10.2024 THROUGH HYBRID MODE	As no comments were received from members, the minutes of the 61 st meeting of the Finance Committee held on 21.10.2024 were recorded as confirmed.	Noted.
F.58.3.5	TO CONSIDER AND APPROVE THE REVISED POLICY TO UTILIZE CPDA FUNDS	The esteemed members noted the action initiated by the Institute.	Action under process.
F.59.3.2	TO APPROVE THE EXPENDITURE TO REPLACE THE EXISTING SIGNAGE/ NAME PLATES OF BUILDING OF THE INSTITUTE TO TRILINGUAL i.e. PUNJABI, HINDI AND ENGLISH – REGARDING.	The esteemed members noted the action initiated by the Institute.	The name boards in trilingual for the Estate Office, Student Centre and Security Check have been successfully installed. Meeting of the committee has been called to discuss the provision of signage boards on other buildings.
F.60.4.5	RENOVATION OF TOILETS ATTACHED TO AUDITORIUM OF THE INSTITUTE	The esteemed members noted the action initiated by the Institute.	The false ceiling work has been completed in addition to flooring and wall tiling work. Final laying of sanitary items is being initiated.

<p>F.61.3.5</p>	<p>TO CONSIDER THE CONSTRUCTION PLAN OF RESIDENTIAL HOUSES AT SECTOR-42, CHANDIGARH</p>	<p>The matter was discussed and approved by the esteemed members of the Finance Committee.</p>	<p>The decision of the Board to construct three faculty houses at Sector 42-B has been conveyed to CPWD, along with the approved drawings received from the Office of the Chief Architect, U.T. Chandigarh. The revised preliminary estimate is currently awaited from CPWD.</p>
<p>F.62.3.2</p>	<p>TO CONSIDER THE PURCHASE OF EQUIPMENT FOR CENTRE FOR PROFESSIONAL DEVELOPMENT IN ARTIFICIAL INTELLIGENCE AND PROPRIETARY HARDWARE AND SOFTWARE THROUGH EDCIL</p>	<p>After deliberation, the esteemed Members of the Finance Committee approved the proposal of the Institute in principle to purchase the equipment for centre for professional development in Artificial Intelligence and proprietary hardware and software through EdCIL. However, the Institute was advised to negotiate the consultancy fee. The same was recommended to the Board of Governors for approval.</p>	<p>After negotiating the consulting fees, MoU has been signed with EdCIL for setting up a Centre for Professional Development in Artificial Intelligence at NITTTR Chandigarh. EdCIL has prepared the tender document for the same. The team members of NITTTR Chandigarh are evaluating it. After getting approval from the Competent Authority of NITTTR Chandigarh, EdCIL will start the tendering process.</p>

<p>F.62.3.3</p>	<p>TO CONSIDER THE APPOINTMENT OF CONTROLLER OF EXAMINATION AND SANCTION OF FINANCIAL POWER TO DIRECTOR</p>	<p>After deliberations, the esteemed Members of the Finance Committee accepted the proposal and granted financial powers up to a maximum of Rs. 5 lakhs in a financial year to the Director in case of emergency situations only for the smooth conduct of the examinations. The same was recommended to the Board of Governors for approval.</p>	<p>Office Order No. 171 dated 04.09.2024 has been issued (Annexure- III).</p>
<p>F.62.3.4</p>	<p>TO CONSIDER THE REVISED RULES FOR STUDENT TRAINING AND CREDITIZATION OF APPRENTICESHIP TRAINING</p>	<p>After deliberations and discussions, the esteemed members of Finance Committee accepted the revised rules for student training and creditization of apprenticeship training and the same was recommended to the BOG for consideration and approval.</p>	<p>The revised rules for students training have been implemented and further uploaded on the Institute website as Annexure- IV.</p>

<p>F.62.3.5</p>	<p>TO CONSIDER THE REVISED FEE NORMS OF VARIOUS PROGRAMMES</p>	<p>After deliberation, the esteemed members of the Finance Committee accepted the revised fee norms of faculty development programs, short term courses and programs under consultancy mode. The same was recommended to the Board of Governors for approval.</p>	<p>The revised fee norms have been implemented and updated on the Institute's website as Annexure- V.</p>
<p>F.62.3.6</p>	<p>TO CONSIDER THE PROPOSAL FOR ESTABLISHING OF SECTION-8 COMPANY AT NITTTR, CHANDIGARH</p>	<p>After detailed discussions and deliberation on the matter, the esteemed members of Finance Committee accepted the proposal for establishing of Section-8 Company at NITTTR, Chandigarh. Further, the proposed name for Section-8 Company as NITTTR Chandigarh Research and Development Foundation was approved and permission for one-</p>	<p>The registration process of the Section-8 Company has been completed. The certificate of incorporation of NITTTR Chandigarh Research & Development Foundation along with its CIN, PAN and TAN numbers has been received from the Ministry of Corporate Affairs.</p>

		time initial expenses of Rs. 2.00 lakhs was granted. The progress status will be updated on regular basis. The same was recommended to the Board of Governors for approval.	
F.62.3.7	TO CONSIDER THE PROPOSAL TO REVISE THE RATES FOR TAXI SERVICES/OWN -CAR FOR OFFICIAL PURPOSES	The Hon'ble Members, after discussion, advised the Institute to fix charges for taxi services after calling quotations/tender, and reviewing the charges being paid by other nearby CFTIs.	Action under process.
F.62.3.8	TO CONSIDER THE PROPOSAL TO WRITE-OFF THE INSTITUTE STAFF BUS	After detailed discussions, the hon'ble members accepted the proposal of the Institute to write-off the Institute Staff Bus as per the Gazette Notification issued by Ministry of Road Transport and Highways. The same was recommended to the Board of Governors for approval.	Action under process.

<p>SUPPLEMENTARY AGENDA ITEM NO.F.62.3.9</p>	<p>TO CONSIDER THE PROPOSAL FOR ESTABLISHING A CENTRE FOR CONDUCT AND COORDINATION OF ACTIVITIES FOR INCREASING INTERNAL REVENUE GENERATION (IRG) OF THE INSTITUTE</p>	<p>After detailed discussion, the Hon'ble members appreciated the action of NITTTR, Chandigarh and accepted the proposal for establishing a Centre for conduct and coordination of activities for increasing Internal Revenue Generation (IRG) of the Institute and also accepted the proposed name of the centre as Talent Acquisition and Skill Development Centre (TASDC). There shall be no financial liability, costs or expenses associated with the establishment of the center to the Ministry. The same was recommended to the Board of Governors for approval.</p>	<p>Office Order No. 36 Dated 01.05.2025 has been issued (Annexure- VI).</p>
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ITEM NO. F.64.3	ITEMS FOR CONSIDERATION AND APPROVAL
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ITEM NO. F.64.3.1	TO CONSIDER STATUS REPORT ON PROGRESS OF CAPITAL AND REVENUE EXPENDITURE UPTO 22.07.2025
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(Figures in lacs)

<u>Scheme</u>	<u>Revised Budget Estimates for 2025-26 approved by BOG</u>	<u>Opening Balance as on 01.04.2025</u>	<u>Grant Received from MoE/Gol as on 22.07.2025</u>	<u>Internal Income Generated upto 22.07.2025</u>	<u>Total Fund Available upto 22.07.2025</u>	<u>Progressive Expenditure upto 22.07.2025</u>	<u>Balance as on 22.07.2025</u>
<u>Training and Pension (OH-31)</u>	2782.42	0.00	175.00	NA	175.00	506.50	(-)313.50
<u>Capital (OH-35)</u>	9998.40	716.59	375.00	NA	1091.59	36.16	1055.43
<u>Salary and Retirement Benefits (OH-36)</u>	3655.76	1060.89	600.00	NA	1660.89	612.57	1048.32
<u>IRG</u>	90.00	3380.75	0.00	172.91	3553.66	7.65	3546.01

FINANCE COMMITTEE MAY KINDLY CONSIDER AND MAKE SUITABLE RECOMMENDATIONS TO BOARD OF GOVERNORS FOR APPROVAL.

ITEM No. F.64.3.2	TO CONSIDER DECLARATION OF GOODS INCLUDING EQUIPMENT, FURNITURE ETC. AS OBSOLETE OR UNSERVICEABLE
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Physical verification of goods including equipment, furniture etc. of the institute is conducted at the end of each financial year as per provisions of GFR 213(1), 213(2) & 213(3). Various committees were constituted for conducting physical verification for the **year 2023-24**. Physical verification reports for various departments along with left out physical verification of Rural Development Department for the year 2022-23 submitted by the committees are attached as a **Separate Booklet (Annexure- VII)**. The department wise details of equipment /items are as follows:-

Sr. No.	Name of the Department/ Laboratory	Year of Purchase From To	Book Value (in Rs.)	Total Amount (in Rs.)	Depreciation Value (in Rs.)
	For the Year 2023-24				
1.	APPLIED SCIENCE DEPTT	1970-2009	184741	184741	5503
2.	ESTATE DEPARTMENT	2011-2021	291714	291714	90689
3.	CIVIL ENGINEERING DEPTT	2001-2019	3944243	3944243	1165373
4.	DISPENSARY	2014-2018	5100	5100	3248
5.	EDIC DEPARTMENT	2010	36105	36105	12121
6.	EMGT DEPARTMENT	2008-2017	275776	275776	19444
7.	LIBRARY	2011	196080	196080	10779
8.	MEDIA ENGINEERING DEPTT	1982-2013	613587	613587	164900
9.	SPORTS	1983-2014	160139	160139	95458
10	ELECTRICAL MAINTENANCE	1979-2014	50189	50189	18169
11	TELEPHONE MAINTENANCE	2012-2019	52573	52573	27965
12	ELECTRICAL ENGINEERING DEPARTMENT	1997-2014	105401	105401	8070
13	MEDIA ENGINEERING DEPTT/ETV	1985-2012	2754167	2754167	243245

14	REFERIGERATION & AIR CONDITIONING	2002-2016	372965	372965	152816
15	MECHANICAL ENGINEERING DEPARTMENT	1971-2014	32402	32402	3162
16	HOSTEL	2011-2016	50256	50256	24067
17	ECE DEPARTMENT	2001-2013	678355	678355	119976
18	CENTRAL STORE	1990-2015	103659	103659	10784
19	For the Year 2022-23	1995-2014	496557	496557	136416
	RURAL DEVLOPMENT DEPTT				
GRAND TOTAL				1,04,04,009/-	23,12,185/-

The committee recommended that the equipment/items/software/furniture costing total value of Rs. **1,04,04,009/-** (One crores four lakhs four thousand and nine rupees only) and having depreciating value of Rs. **23,12,185/-** (Twenty three lakhs twelve thousand one hundred eighty five rupees only) be written off.

After obtaining the approval to write off, the equipment/items/software/furniture of the institute will be disposed of by inviting tender and the amount will be deposited in the institute accounts.

THE FINANCE COMMITTEE MAY CONSIDER AND MAKE SUITABLE RECOMMENDATIONS TO THE BOARD OF GOVERNORS FOR APPROVAL

ITEM NO. F.64.3.3	TO APPROVE ANNUAL ACCOUNTS OF THE INSTITUTE FOR THE YEAR 2024-2025
	<p>Annual Account of the Institute for the financial year 2024-2025 have been prepared with the help of C.A. of the Institute. The Accounts have to be submitted to Indian Audit and Accounts department, Office of Principal Director of Audit and Accounts department, Office of Principal Director of Audit (Central) Chandigarh by 30th June every year duly approved by the Finance Committee.</p> <p>The Hon'ble Chairman Board of Governors vide U.O. No. NITTTR/Accts./71 dated 19.06.2025 has approved in principle the Annual Accounts of the Institute for the financial year 2024-2025 (Annexure- VIII, SEPARATE BOOKLET).</p> <p>Annual Accounts of the Institute has been submitted to Indian Audit and Accounts Department, Office of Principal Director of Audit (Central) Chandigarh vide letter No. NITTTR/B&ITA/2025-26/733 Dated 26.06.2025 for their further necessary action.</p>

THE FINANCE COMMITTEE MAY CONSIDER AND MAKE SUITABLE RECOMMENDATIONS TO THE BOARD OF GOVERNORS FOR APPROVAL

ITEM NO. F.64.3.4	TO REPORT COMPLIANCE STATUS OF THE AMENDED AND ADOPTED MOA OF NITTTR CHANDIGARH (DEEMED TO BE UNIVERSITY)
	<p>Ministry of Education, Govt. of India, New Delhi vide letter No. 7-3/2019-TS.IV dated 1st May, 2025 has approved the Memorandum of Association of NITTTR Chandigarh as per UGC (Institutions Deemed to be University) Regulation, 2023 and subsequently the amended MoA of NITTTR Chandigarh of the above was accepted and approved in 42nd meeting of NITTTR Chandigarh Society held on 22.05.2025 by Circulation (Annexure - IX). Further, NITTTR Chandigarh has applied for Registration of National Institute of Technical Teachers Training and Research (NITTTR) Chandigarh (declared as "Deemed to be University" under UGC Regulations 2023) under the Societies Registration Act, 1860(XXI) in the office of Registrar, Registrar of Firms & Societies, Chandigarh Society, Sector - 17, Chandigarh vide letter No.NITTTR/Board/635 dated 10.06.2025.</p> <p>After Registration of amended and adopted MoA of NITTTR Society Chandigarh, the Board of Governors (BoG) will be replaced by the Executive Council (EC) and the meetings of the Society, Executive Council and Finance Committee Meetings will be regularly conducted as per their composition given as under:</p> <p>A. The Society shall consist of the following members:</p> <ol style="list-style-type: none"> I. Hon'ble Minister of Education: Chairman II. Hon'ble Minister of State for Education (HE) : Vice chairman III. An eminent scholar nominated by the Hon'ble Chairman of the Society: Member IV. Secretary (D/o Higher Education), MoE: Member V. Chairman, UGC: Member VI. Addl. Secretary/Joint Secretary of MoE looking after the affairs of Institution: Member VII. Addl. Secretary/Joint Secretary of MoE looking after the affairs of Institution deemed to be University: Member VIII. Chancellor, NITTTR, Chandigarh: Member IX. Joint Secretary & Financial Advisor, MoE: Member X. Vice-Chancellor, NITTTR, Chandigarh: Member Secretary

B. The Executive Council (EC) shall consist of the following members:

- I. Vice Chancellor-Chairperson
- II. Two members representing the M/o Education, Government of India not below the rank of Joint Secretary or his/her representative one looking after financial matters, to be nominated by Government of India.
- III. One representative of the All India Council for Technical Education (AICTE), New Delhi, not below the rank of Advisor-I, to be nominated by AICTE, New Delhi.
- IV. Two members from amongst the Deans of Schools of Studies, by rotation, to be appointed by the Vice-Chancellor;
- V. One Professor, who is not a Dean, by rotation, to be appointed by the Vice-Chancellor;
- VI. One Associate Professor, by rotation, to be appointed by the Vice-Chancellor;
- VII. One Assistant Professor, by rotation, to be appointed by the Vice-Chancellor;
- VIII. Up to four nominees of Chairman of the Society
- IX. Registrar as ex-officio Secretary.

C. Finance Committee shall consist of the following members:

- I. Vice Chancellor— Chairperson
- II. Joint Secretary of the concerned Bureau of Ministry of Education, Government of India
- III. Joint Secretary & Financial Advisor of Ministry of Education, Government of India.
- IV. One member nominated by the NITTTR, Chandigarh Society.
- V. Three nominees of the EC, out of whom at least one shall be a member of the EC.
- VI. Three members to be nominated by the Chancellor of Institution from a panel to be proposed by the Vice-Chancellor of the Institution.
- VII. Finance Officer/concerned Dean (Ex-officio Non-Member Secretary).

	<p>It is further submitted that the Chairman & Director of the institute shall continue to operate under their current designations until the conclusions of their present tenures. Subsequent recruitments will be initiated in accordance with the provisions of the amended MoA. Thus, the present Chairman, BoG will function as the Chancellor of NITTTR Chandigarh Society, and the present Director will play role of Vice Chancellor for all the functions, activities and requirements of the Society, Executive Council (EC) and Finance Committee (FC) until conclusion of their present tenures. Moreover, until Registrar and Finance Officer positions are sanctioned by the Ministry and recruited by the Institute, the concerned Dean(s) will play the role of Registrar and Finance Officer. Similarly, the role of Controller of Examinations will be played by a faculty nominated by the Director until a position of Controller of Examination is sanctioned by the Ministry and recruited by the Institute. Moreover, representatives of the Ministry and AICTE in present Board of Governors (BoG) and Finance Committee (FC) will continue to be part of Executive Council (EC) and Finance Committee (FC) of NITTTR, Chandigarh (Deemed To Be University).</p>
<p>THE FINANCE COMMITTEE MAY CONSIDER AND MAKE SUITABLE RECOMMENDATIONS TO THE BOARD OF GOVERNORS FOR APPROVAL</p>	
<p>ITEM NO. F.64.3.5</p>	<p>TO CONSIDER THE PROPOSAL FOR EXEMPTION OF APPLICATION FEES IN RESPECT OF INTERNAL CANDIDATES OF THE INSTITUTE APPLYING FOR VARIOUS TEACHING/NON-TEACHING POSTS UNDER DIRECT RECRUITMENT</p>
	<p>Recruitment committee of the Institute deliberated on deciding the issue for exemption of application fees in respect of internal candidates of the Institute applying for various Teaching/Non-Teaching posts under direct recruitment. Under the kind guidance of the Ministry of Education, Govt. of India, Institute is in the process of initiating recruitment for various Teaching/Non-Teaching posts. As per the prevailing practice followed by the Institute, application fees were charged from the Internal candidates of the Institute applying for various Teaching/Non-Teaching posts under direct recruitment. Various regular employees of the Institute requested for exemption of application fees citing practice followed by the other Government organizations and CFTIs. Further, it is pertinent to mention here that as per practice followed by NITTTR, Chennai the internal candidates are exempted from the application fees.</p> <p>After detailed discussions and deliberations, considering the valuable contribution of internal staff members to the growth and functioning of the Institute and further considering the policies followed by the peer institutions, the recruitment committee recommended to exempt the application fees for the internal candidates of the Institute.</p>

	Minutes duly approved by the Competent Authority of the Institute along with references highlighting the advertisement notice issued by various peer institutions wherein internal candidates are exempted from application fees is annexed as Annexure – X for kind perusal of Hon'ble Members of Finance Committee.
THE FINANCE COMMITTEE MAY CONSIDER AND MAKE SUITABLE RECOMMENDATIONS TO THE BOARD OF GOVERNORS FOR APPROVAL	

ITEM NO. F.64.4	ANY OTHER ITEM(S) WITH THE PERMISSION OF THE CHAIR
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